

Common Good Fund: Application Form for 2022/23*

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

Applicant Group/Organisation:	Jedburgh Community Council
Name of your project:	Jedburgh Christmas Lights
The name of the Common Good Fund that you are applying to:	Jedburgh

Summarise what you want to use this funding for (*max. 100 words*)

To assist with testing, putting up, dismantling and running cost of the Christmas lights.

Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the former Burgh (*max. 200 words*)

The Community Council oversees the arrangements for the displaying of the lights each year. The cost of having the lights safety tested and then erected/dismantled which is commissioned to a local firm increases each year along with the electricity charges to run them.

Having the lights in place and switched helps the “feel good” atmosphere in the town, also brightens up the central area where they are placed.

The lights are in place in time for both the Christmas Market and also the Christmas Parade when the tree lights are officially switched on.

Tell us how your project will be sustainable in the future (*max. 100 words*)

Write here ...

Continued fundraising and seeking of sponsorship

Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

Item of Expenditure	Cost (£)
Safety testing, erection and dismantling [based on 2021 costs]	2200
Electricity charges [based on 2021 costs + 20%	456
Total Expenditure	2656
How much would you like from the Common Good Fund?	2300
Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.		
Fund	Amount	Purpose
Community Council grants	1365	Annual grant

Tell us about your own fundraising or how you have secured other funding for this project.		
	Amount	Purpose
Public donations	200	

Individual/Group/Organisation details:	
Contact Name:	Lindsay Wilson
Position in Group/Org: (if appropriate)	Secretary/Treasurer
Home Address:	
Post Code:	
Telephone Number:	
Email Address:	
Date:	28/11/2022
Signature:	Lindsay S Wilson

What does your organisation do and who does it support? If appropriate. (max. 100 words)

The general purpose of a Community Council is to find out, co-ordinate and express to Scottish Borders Council, and other public authorities, the views of the community which it represents in relation to matters for which those authorities are responsible. A Community Council can take such action in the interests of that community as appears to it to be expedient and practicable. In addition, a Community Council may carry out other activities in the general interest of the community it represents, provided these fall within the objectives of its constitution and any legal requirements.

Equalities

Do you have an Equal Opportunities Policy or Equality Statement? Yes No

Explain how your project complies with the obligations contained in the Equality Act 2010

The lights are there for the benefit of all.

Safeguarding

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes No

If yes what safeguarding policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.

Write here...

Permissions

Does your project involve work to a building or land? Yes No

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease _____ and duration _____ years)
- Written permission of owner
- Planning permission (Reference No. _____)

Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.